



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Janet Lynn Stokes

Type: Renewal Inspection **Date:** 08/10/2017 **Time:** 11:00 AM

Director: Janet Lynn Stokes

Contact: _____

Licensing Worker: Jodi Linne **Phone #:** (406) 453-0526

Time: 11:00 AM # **children:** 5 # **under 2:** 0 # **caregivers:** 1
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes	1. License
Not Observed	2. Overlap

BUILDING/FIRE REQUIREMENTS

No	<p>3. Inside Facility</p> <p>37.95.121(1) (1) Cleaning materials, flammable liquids, detergents, aerosol cans, and toxic materials must be kept in their original containers and in a place inaccessible to children. They must be used in such a way that will not contaminate play surfaces, food, food preparation areas, or constitute a hazard to the children. The intent of this rule was not met:</p> <p>Based on observation, CCL found that the child-proof latch was broken on the cabinet under the kitchen sink, leaving dishwashing detergent and other potentially hazardous materials accessible to children. Plan of Correction accepted 8/21/17.</p>
Yes	4. Fire Safety
Yes	5. Equipment
Yes	6. Exiting

OUTDOOR TOUR

Yes	7. Play Area
Not Observed	8. Swimming

PROGRAM ISSUES

Yes	9. Supervision
Yes	10. Provider Responsibilities
Yes	11. Activities
Not Observed	12. Night Care

HEALTH ISSUES

Yes	13. Illness Exclusion
Yes	14. Health Prevention

MEDICATION

Yes	15. Administration
Yes	16. Storage

INFANTS/TODDLERS

Yes	17. Diapering
Yes	18. Feeding
Not Observed	19. Bathing
Yes	20. Sleeping

INFANTS/TODDLERS

Yes 21. Activities

Yes 22. Outdoor Activities

NUTRITION/FOOD ISSUES

Yes 23. Sanitation

Yes 24. Meal Frequency

Yes 25. Special Diet

TRANSPORTATION

Yes 26. Basic Requirements

Not Observed 27. Child Passenger Safety

WRITTEN RECORDS

Yes 28. Parent Information

No 29. Facility Records

37.95.702(6)

(5) The provider shall maintain an up-to-date a master list with the name, address, and phone number of all children in care and their parents or guardians.

The intent of this rule was not met:

Based on review of facility records, CCL found that the provider did not maintain an up-to-date master list.

Plan of Correction accepted 8/21/17.

37.95.1005(11)

(11) Providers must develop a written policy that describes the practices to be used to promote a safe sleep environment when children under age two are napping or sleeping.

The intent of this rule was not met:

Based on record review, CCL found the provider did not have a written policy describing practices used to promote a safe sleep environment.

Plan of Correction accepted 8/21/17.

No 30. Child File Review

37.95.140(1)-(4)

(1) Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):

(2) If the child is at least 12 months old but not less than 60 months of age and has not received any Hib vaccine, the child must receive a dose prior to entry.

(3) DT vaccine administered to a child less than 7 years of age is acceptable for purposes of this rule only if accompanied by a medical exemption meeting the requirements of ARM 16.28.707 that exempts the child from pertussis vaccination.

(4) Before a child between the ages of five and 12 may attend a day care facility providing care to school aged children, that facility must be provided with documentation required by (5) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophiles influenza type B, unless the child qualifies for conditional attendance in accordance with (9).

The intent of this rule was not met:

WRITTEN RECORDS

Based on record review, CCL found that there was 1 child that required proof of up-to-date immunizations. See enclosed copy of children's record review.
Plan of Correction accepted 8/21/17.

<p>No</p>	<p>31. Medication File</p> <p>37.95.181(4)(b)</p> <p>(4) If the provider/facility elects to administer medication to children, the provider/facility must maintain the following documentation on site:</p> <p>(b) a written medication administration policy which includes at a minimum:</p> <p>(i) types of medication which may be administered; and</p> <p>(ii) medication administration which may be administered; and including the route of medication administration, the amount of medication given, and the times when medication is to be administered; and</p> <p>The intent of this rule was not met:</p> <p>Based on review of facility records, CCL found that the provider did not have a written medication administration policy.</p> <p>Plan of Correction accepted 8/21/17.</p>
<p>Yes</p>	<p>32. Caregiver File Review</p>
<p>No</p>	<p>33. First Aid Requirements</p> <p>37.95.183(1)</p> <p>(1) Each provider shall adopt and follow written policies for first aid consistent with recommendations from the American Red Cross. These policies must include but are not limited to:</p> <p>(a) procedures for handling medical emergencies, including calling the Emergency Montana Poison Control Center at 1 (800) 222-1222 when a child is suspected of having ingested any poisonous or toxic substance; and</p> <p>(b) directions for calling parents or someone else designated as responsible for the child when a child is sick or injured.</p> <p>The intent of this rule was not met:</p> <p>Based on review of facility records, CCL found that the provider did not have written policies for first aid consistent with recommendations from the American Red Cross that includes the following information : procedures for handling medical emergencies, including calling the Montana Poison Control Center; directions for calling parents or someone parents or someone else designated as responsible for the child when a child is sick or injured.</p> <p>Plan of Correction accepted 8/21/17.</p>

ADMINISTRATIVE RECORDS

<p>Yes</p>	<p>34. License-Certificate</p>
<p>Yes</p>	<p>35. Facility Requirements</p>
<p>Yes</p>	<p>36. Registration/License Process</p>